

Haslingden High School and Sixth Form

Science Technician

APPLICATION PACK



HEADTEACHER: MR R CLARKE (BA HONS)



VACANCY INFORMATION

Science Technician

Required ASAP

Term time + 20 days (including 3 inset days)
08:00 – 16:00 Monday – Thursday with ½ hour for lunch
08:00 - 15:30 Friday with ½ hour for lunch
37 hours/week

Grade 5, Point 6-11

Actual salary:

Less than 5 years' service, £24,288 - £26,300

More than 5 years' service, £24,955 - £27,023

We are currently seeking to appoint a hardworking, committed and enthusiastic individual to work within our Science Department. We are looking for someone who enjoys working as part of a team and prides themselves on a high standard of work. A sense of humour, a smile and empathy for young people and colleagues are all essential characteristics needed to be successful in this post. If this sounds like you, we look forward to reading your application.

Haslingden High School & Sixth Form is committed to safeguarding and promoting the welfare of children and young people and takes its statutory duties and responsibilities in this context very seriously. We fully expect everyone working in or behalf of the school to share our commitment. As such, this post is subject to satisfactory DBS clearance and references.

Closing date for applications: 9am Monday 28 September 2026

Interview date: Thursday 1 October



Haslingden High School and Sixth Form

Headteacher: Russell Clarke (BA Hons)



Dear Applicant

Thank you for your interest in the post of Science Technician at Haslingden High School and Sixth Form.

I am extremely proud to be the headteacher at Haslingden High School and Sixth Form, a successful, caring and high performing 11-18 school in the beautiful Rossendale Valley. The school is regularly heavily oversubscribed for the 270 places available in year 7 each September. We have a thriving sixth form with approximately 250 students studying mainly a range of Level 3 courses each year. We are a truly comprehensive school welcoming students of all backgrounds and abilities and are the largest maintained school in Lancashire, with over 1600 students on roll. There are just under 100 members of the teaching staff and approximately 70 support staff. Our supportive, experienced governing body plays a crucial role in our success and provides clear direction, remaining heavily involved in the life of the school.

Our overarching aim is Achievement for All: for all our students to be safe, happy and successful, developing as individuals into caring, responsible citizens equipped for life in the 21st century. This is underpinned by the five school aims and we invite you to look at these closely when considering your application.

We strive to create successful learners and we believe that we achieve this by offering an exciting, ambitious and inclusive curriculum. The consistently high-quality teaching and learning, taking place in a safe, supportive environment provides the basis upon which our students grow. We are passionate about providing access to a wide range of opportunities and experiences beyond the taught curriculum, guiding and helping students to become kind, resilient and ethical individuals who will make a positive contribution to their local community and beyond. We hope that you will also share this passion and on reading the whole school curriculum rationale, you feel it closely aligns to your own vision for education.

Students' physical, mental and emotional wellbeing is at the forefront of everything we do. We recognise the importance of working in partnership with parents and external agencies to deliver a personalised approach to care, guidance and support that will ensure students feel safe and happy and that they are empowered to make informed choices, both now and in the future.

At Haslingden High School, success is defined in its broadest sense: students achieve a wide range of qualifications which equip them with the skills and knowledge to enable them to be ambitious, resilient and capable learners. They are able to embrace change, and leave us as well-rounded individuals with a strong set of values and beliefs.

We are proud of our collective achievements – our examination success, our well designed and expertly delivered curriculum, the depth and diversity of our extra-curricular programme and our desire to contribute to our community. We are committed to the pursuit of the highest possible academic, personal and moral standards and to the development of informed citizens with lively, enquiring minds.

This commitment is underpinned by a belief in hard work and a culture of care, respect and support for others. If you share our ethos and feel that you want to join our dedicated staff to help us achieve our aims together, then we believe that Haslingden High School and Sixth Form is the place for you.

The successful applicant will find caring, friendly and supportive colleagues, committed to providing the very best life chances for all our students. We look forward to receiving your completed application form, together with a letter of application which should be no more than 2 sides. This should demonstrate how your skills, experience and vision make you a strong candidate for this position and clearly outline your strengths in relation to the role. The closing date for applications is Monday 28th September at 9.00am with interviews to be held on Thursday 1 October.

Haslingden High School and Sixth Form is committed to safeguarding and promoting the welfare of children and young people and takes its statutory duties and responsibilities in this context very seriously. We fully expect everyone working in or on behalf of the school to share our commitment. As such, this post is subject to satisfactory enhanced DBS clearance and references.

Yours faithfully

A handwritten signature in black ink, appearing to read 'R Clarke', written over a horizontal line.

Mr R Clarke
Headteacher



OUR SCHOOL AIMS

Achievement for All: for all our students to be safe, happy and successful, developing as individuals into caring, responsible citizens equipped for life in the 21st century

We strive to:

Create successful learners, who achieve the best possible qualifications, alongside equipping them with the skills and motivation to overcome future challenges

Ensure all students experience an exciting, ambitious and inclusive curriculum that is well-planned, broad, diverse and expertly delivered. Our curriculum will inspire and motivate all students to want to know and remember more, allowing them to become lifelong learners

Provide access to a wide range of opportunities and experiences beyond the taught curriculum, enabling all our students to leave our school with high aspirations

Work in partnership to offer a personalised approach to care, guidance and support that will ensure all students feel and know how to keep themselves safe and happy. Students' physical, mental and emotional wellbeing is at the forefront of everything we do, empowering them to make informed choices

Guide students, helping them to become kind, resilient and ethical individuals who will make a positive contribution to their local community and beyond. They will embrace change and leave as well-rounded individuals with a strong set of values and beliefs

JOB DESCRIPTION



POST TITLE:	Science Technician
GRADE:	Grade 5, SCP 6-11
CAR USER:	No
LOCATION:	Haslingden High School & Sixth Form
RESPONSIBLE TO:	Lead Science Technician
STAFF RESPONSIBLE FOR:	None
JOB PURPOSE:	The main objectives to be achieved by the Postholder
To work with teachers as part of a professional team to support learning by providing technical assistance through working with pupils in the delivery / demonstration of practical learning activities and the preparation and maintenance of teaching areas and equipment for pupils.	
MAIN ACTIVITIES	What the Postholder will actually do What prescribed duties the postholder will have
Accountabilities/Responsibilities: Key duties: • Prepare apparatus for lessons, set out apparatus in lab. and remove after lessons. • Check the correct functioning of apparatus and carry out simple repairs when appropriate. • Maintain cleanliness of apparatus. • Help in maintaining good tidiness of labs. • Keep a check on apparatus and stock in labs. and advise the Head of Science/Lead Science Technician on the condition and quantity of same. • Carry out visual safety checks on gas apparatus, mains electricity equipment and first aid boxes as required in the department safety policy. • Maintain supplies of exercise books, stationary equipment and paper where necessary, in labs. • Co-ordinate cover resources required in labs. for pupils, when teaching staff are absent. • Support the school RPS in maintaining correct protocol for safe storage, monitoring and record keeping of radioactive sources. • Carry out and document the annual PSSR examination of the Wileco Model Steam engine. With other technicians: • Stand in for absent colleagues. • Be aware of and adhere to CLEAPSS and H&S guidelines, safe use and storage of apparatus, equipment and chemicals. • Prepare Standard Operating Procedures and Risk Assessments for technician processes and activities. • Keep a check on stock and apparatus in prep. rooms. • Prepare standard solutions and reagents when required. • Advise the Head of Science/Lead Science Technician on requirements for equipment and apparatus, source and complete the orders.	

With other technicians continued:

- Check all new equipment and stock when delivered.
- Keep a check on the condition of gas cylinders (when present in school).
- Care, with pupils, for animals and plants in labs.
- Care and maintenance of “Bee Kind” garden in Greens Lane Quad.
- Local purchase of consumable items at short notice.
- Be aware of the satisfactory operation of the photocopier, and monitor the materials required for this.
- Advise staff, as necessary, on Health and Safety issues and on the best way to carry out practical work, new ways of demonstrating experiments, new techniques or procedures available.
- Prepare textbooks for distribution to pupils.
- Assist with the collation of exam. papers and other printed material, when other duties permit.
- Assist in providing technical support for ICT in labs.
- Assist Lead Technician in organising Science Club, provide resources and help with rota organisation.
- Organise and assist technician team with Animal Club.
- Ensure the safe treatment and disposal of used materials, including hazardous substances, and respond to actual or potential hazards.

General

- At all times to carry out the duties in accordance with school-based policies and Health and Safety procedures;
- To participate in the school’s appraisal scheme where appropriate;
- The duties may be varied by the Headteacher and/or Governing Body to meet changed circumstances in a manner compatible with the post held.

Note: In addition, other duties at the same responsibility level may be interchanged with/added to this list at any time

Equal opportunities

We are committed to achieving equal opportunities in the way we deliver services to the community and in our employment arrangements. We expect all employees to understand and promote this policy in their work.

Health and safety

All employees have a responsibility for their own health and safety and that of others when carrying out their duties and must co-operate with us to apply our general statement of health and safety policy.

Customer Focus

We put our customers’ needs and expectations at the heart of all that we do. We expect our employees to have a full understanding of those needs and expectations so that we can provide high quality, appropriate services at all times.

Skills Pledge

We are committed to developing the skills of our workforce. All employees will be supported to work towards a level 2 qualification in literacy and /or numeracy if they do not have one already.

Attendance

Good attendance enhances the service delivered by schools, minimises staffing difficulties and ensures best value to the school. It is essential that applicants for positions in this school can evidence a previous satisfactory attendance record/commitment to sustaining regular attendance at work.



Science Technician

	Essential	Desirable
Knowledge and qualifications:		
➤ Good standard of general education (GCSE or equivalent in Science, English and Maths)	✓	
➤ Further relevant qualifications or training in science/laboratory work)		✓
➤ Knowledge and understanding of Health & Safety, COSHH, etc	✓	
➤ Good knowledge of safe laboratory practice	✓	
➤ Personal commitment to professional development and willingness to undertake any training necessary	✓	
Experience:		
➤ Experience in a Science Technician role, preferably in an educational setting	✓	
➤ Experience in supporting science teaching and learning	✓	
➤ Experience of electrical safety, management of mains-voltage equipment		✓
➤ Experience of using hand tools, drills, sanders, soldering and carrying out electrical repairs	✓	
➤ Experience of equipment calibration and trouble shooting		✓
➤ Experience in radioactive source management, leak testing, record keeping		✓
Skills, competencies and attributes:		
➤ A genuine belief in the value of education for every child	✓	
➤ Strong time management skills	✓	
➤ Ability to work independently and also as part of a team	✓	
➤ Strong communication skills and ability to explain procedures and processes to colleagues	✓	
➤ Ability to work under pressure and manage a diverse workload with competing deadlines	✓	
➤ A collaborative approach to working with the Science Department and wider school team	✓	
➤ High level of accuracy and attention to detail in technical documentation	✓	
Other (including special requirements)		
➤ Contribute to “achievement for all” by being a champion for the 5 school aims	✓	
➤ Commitment to safeguarding and protecting the welfare of children and young people	✓	
➤ Commitment to equality and diversity	✓	
➤ Commitment to health and safety	✓	
➤ Satisfactory attendance record/commitment to regular attendance at work	✓	
➤ Commitment to undertaking in-service development	✓	
Application form and letter		

WELLBEING & MENTAL HEALTH

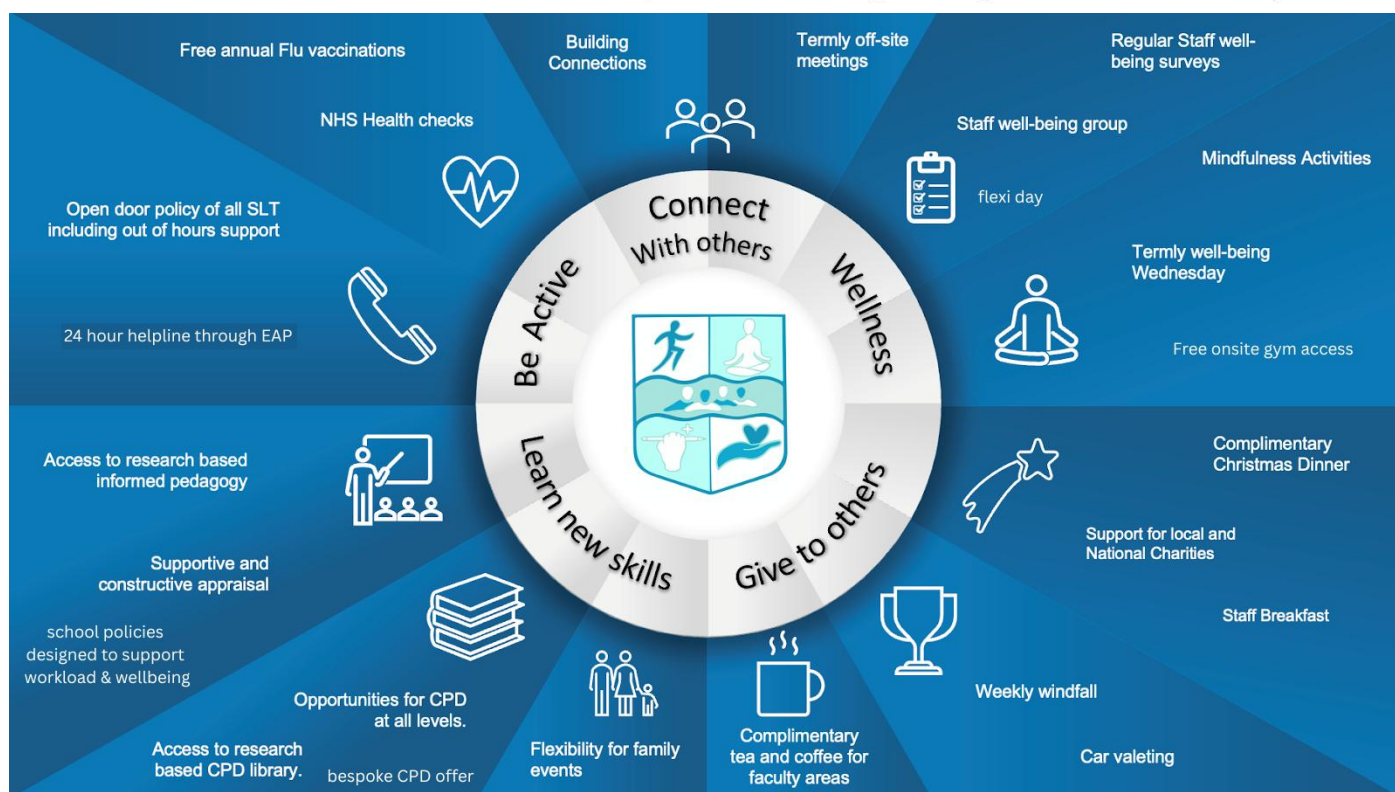
OUR SCHOOL COMMUNITY STRATEGY



At Haslingden High School and Sixth Form we are committed to supporting the mental health and wellbeing of our students and staff through our proactive approach in advocating positive mental health.

Our long term strategy:

- Prioritise staff mental health
- Support staff to take responsibility for their own and others wellbeing
- Give leaders access to the tools and resources to support wellbeing
- Revisit the communications policy
- Ensure staff have a voice in decision making
- Drive down unnecessary workload
- Champion flexible working and diversity
- Create a good behaviour culture
- Support staff to progress in their careers
- Protect leaders' wellbeing and mental health
- Hold ourselves accountable for measuring staff wellbeing through the Positive Workplace Survey



Ofsted report
June 2026



“Pupils, including sixth-form students, feel **safe** and **happy** at Haslingden High School and Sixth Form. They are proud of their school and say it feels like a **family**”

“Pastoral support is a strength in school and is valued by all pupils and students. They feel well supported and cared for”

“Leaders and governors at Haslingden High School are passionately committed to achieving the school’s mission of ‘achievement for all’. They strive to ensure every pupil in the school and student in the sixth form is safe, happy, and successful”

“Pupils understand what behaviours are expected of them. In lessons and at social times, they behave well”

“Leaders have established an ambitious personal development programme. It is responsive to emerging local and national issues”

“Leaders create a harmonious learning environment, where pupils are consistently polite and courteous. They behave well in lessons and at social times, responding positively to staff”

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Strong standard Expected standard



Useful Information

Thank you for your interest in joining our incredible team of staff here at Haslingden High School and Sixth Form.

Application forms can be found at the bottom of the [vacancies section](#) of our website.

Please email your application to vacancies@haslingdenhigh.com

If you have any questions, please do not hesitate to get in touch.



Haslingden High School and Sixth Form

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[HaslingdenHigh](#)