



CPS TEACHER

Responsible to Subject Leader

Purpose

- a. To raise standards of student attainment and achievement within your teaching groups and to monitor and support student progress
- b. To be professionally accountable for student progress and development of your teaching groups
- c. To plan and deliver high quality lessons
- d. To assess and report on the achievement of students
- e. To act as a form tutor as required

Key Knowledge & Understanding:

- all teaching staff must understand and uphold the professional code of the General Teaching Council for England by demonstration of all the professional standards for QTS;
- a detailed knowledge of the relevant aspects of the National Curriculum and other statutory requirements and the demands expected of students in relation to KS3 & KS4. Where appropriate, a knowledge of relevant post-16 courses;
- an understanding of subject progression KS2 to KS5.

Key functions

1 Planning

- identify clear teaching objectives, content, lesson structures and sequences appropriate to the subject matter and the students being taught;
- select and make good use of textbooks, ICT and other learning resources to enable teaching objectives to be met;
- set appropriate and demanding expectations for students' learning and motivation. Set clear targets for students' learning, building on prior attainment;
- identify students who have special educational needs, and know where to get help in order to give positive and targeted support. Implement and keep records on Individual Education Plans (IEPs);
- take account of the needs of all students in each class, including the most and least able;
- provide opportunities to develop students' understanding by relating their learning to real and work-related examples;
- maintain records of the delivery of the curriculum and on student progress in line with school and Faculty policy.

2 Teaching & Managing Student Learning

- use teaching methods with whole classes, groups and individuals that ensure that students are engaged and stimulated; that teaching objectives are met; that momentum and challenge are maintained and best use made of teaching time;

- set high expectations for students' behaviour, establishing and maintaining a good standard of discipline through well-focused teaching and through positive and productive relationships.

3 Assessment & Reporting

- assess how well learning objectives have been achieved and use this assessment to inform future teaching;
- mark and monitor students' classwork and homework, providing constructive oral and written feedback and setting targets for students' progress. Work to secure progress towards targets;
- prepare and present informative reports to parents;
- provide accurate data for the school's Monitoring / ARR System as required.

4 Guidance & Welfare

Where appropriate, act as a form tutor, fulfilling the following functions:

- take overall responsibility for monitoring tutees' academic and wider progress and development, acting in line with school policies in this area;
- carry out the tutor group registration, following up any absences as directed by school policy;
- review progress and support students in target setting and action planning;
- ensure that all students are valued and treated according to the aims of the school.

5 Wider Professional Effectiveness

- take responsibility for own professional development, keeping up to date with research and developments in pedagogy and in subject areas;
- understand professional responsibilities in relation to school policies and practices;
- set a good example to students in personal presentation and conduct;
- evaluate own teaching critically, using this to improve effectiveness;
- work effectively with other school colleagues, attending meetings and liaising with representatives of other agencies as necessary;
- contribute to, and through Faculty Assistants organise, displays of work in classroom and Faculty areas;
- take on the membership of a Cross-Curricular Working Party within school;
- contribute positively to the ethos of the school.

Individually negotiated areas:

For the full Conditions of Employment please refer to the relevant pages of the School Teachers' Pay and Conditions Document