



## Person Specification Form

### Post Title – Teaching Assistant – Level 2b

Personal Attributes required (on the basis of the job description)	Essential	Desirable
<b>Qualifications</b> NVQ level 2 or above qualification – appropriate to the post (or equivalent) Level 2 or equivalent qualification English / Literacy and Mathematics / Numeracy		✓ ✓
<b>Experience</b> Experience of working with or caring for children of relevant age Experience of working in a relevant classroom/service environment Experience of Administrative work Experience of supporting students with challenging behaviour	✓	✓ ✓ ✓
<b>Knowledge / skills / abilities</b> Ability to operate at a level of understanding and competence equivalent to NVQ Level 2 standard Ability to relate well to children Ability to work as part of a team Good communication skills Ability to supervise and assist students Time management skills Organisational skills Knowledge of the concept of confidentiality Willingness to undergo first aid training and carryout first aid in school if required Administrative skills Knowledge of Early Years Foundation Stage Good numeracy and literacy skills Ability to make effective use of ICT Flexible attitude to work	✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓	
<b>Other</b> Commitment to undertake in-service development Commitment to safeguarding and protecting the welfare of children and young people	✓ ✓	