



**Pupil Premium Co-ordinator: Maths KS3**  
**Job Description**  
**TLR 3 - £1,250**

- To work with individual students and small groups as agreed with Curriculum Leader to close gaps in relation to numeracy skills. This can be for short periods of time or as a regular, time-tabled commitment.
- To assess and evaluate students' needs and lead the delivery of learning activities by application of specific skills, knowledge and experience of students in maths.
- To play a key role in supporting students who are struggling to access and engage with remote learning.
- To liaise with staff, parents and students, to devise and implement individual action plans for underachieving Pupil Premium students in maths.
- To select, prepare and share appropriate resources to support the Curriculum Leader in reviewing current intervention provision and its impact.
- To monitor, evaluate, record and provide reports on students' progress ensuring that academic tracking and monitoring is ongoing.
- To use assessment data to shape interventions and future actions for identified students.
- To work in partnership with the KS 4 Pupil Premium English co-ordinator.
- To attend and contribute to faculty meetings.
- To contribute to the faculty improvement plan, taking lead responsibility for specific areas of work.
- In conjunction with other leaders in maths, contribute to the development of teaching and learning focus on engagement of Pupil Premium students in KS3 maths.