Haslingden High School and Sixth Form

Person Specification Form

Post Title – Teaching Assistant – Level 2b

Personal Attributes required (on the basis of the job description)	Essential	Desirable
Qualifications		
NVQ level 2 or above qualification – appropriate to the post (or equivalent)		✓
Level 2 or equivalent qualification English / Literacy and Mathematics / Numeracy		✓
Experience		
Experience of working with or caring for children of relevant age	✓	
Experience of working in a relevant classroom/service environment		✓
Experience of Administrative work		✓
Experience of supporting students with challenging behaviour		✓
Experience of working with a student with visual impairment		✓
Knowledge / skills / abilities		
Ability to operate at a level of understanding and competence equivalent to NVQ Level 2 standard	✓	
Ability to relate well to children	✓	
Ability to work as part of a team	✓	
Good communication skills	✓	
Ability to supervise and assist students	✓	
Time management skills		✓
Organisational skills		✓
Knowledge of the concept of confidentiality	✓	
First Aid Certificate		✓
Administrative skills		✓
Knowledge of Early Years Foundation Stage		✓
Good numeracy and literacy skills	`✓	
Ability to make effective use of ICT		✓
Flexible attitude to work	✓	
A knowledge and understanding of the needs of a student with visual impairment		✓
Other		
Commitment to undertake in-service development	✓	
Commitment to safeguarding and protecting the welfare of children and young people	✓	