



Haslingden High School and Sixth Form

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September 2019

Dear applicant

I am delighted that you are interested in the post of **School Librarian** at Haslingden High School. This post is a shared role with the successful candidate working on Thursdays and Fridays and the other post-holder working Mondays to Wednesdays.

The successful candidate will play a key role within the School by ensuring the smooth running of the School Library. The successful candidate should be highly motivated and enthusiastic and be willing and able to promote the library's facilities by the way of display work; competitions and incentives including after-school clubs and activities. The successful candidate would also be responsible for Haslingden High School's involvement in the 'We are Reading' initiative through Lancashire County Council.

This is an excellent opportunity for someone who has a love of literature and a desire to work with young people. **Any necessary training will be given to the successful candidate.**

The position is 14½ hours per week and term-time only.

If you would like to discuss any aspects of the role by telephone or would like to arrange a pre-visit, please contact **Sara Morgan** via email smorgan@haslingdenhigh.com or **Charlotte Brown**, cbrown@haslingdenhigh.com

If you are interested in this post, please submit a letter of application outlining your suitability for the role, including any relevant experience, along with an application form by **Wednesday 25 September at 9.00 am.**

You are also required to enclose a letter of application which outlines your relevant experience, the reason you have applied for the post and why you feel you are a strong candidate. Please limit your letter to no more than two sides of A4 paper, size 12 font.

Interviews are scheduled for the week commencing 30 September.

I look forward to receiving your application for this post.

Yours faithfully

Mark Jackson
Headteacher

'Achievement for All'