

This policy statement on provider access has been drafted in response to the statutory guidance from the DfE 'Careers guidance and access for education and training providers.'

January 2018

HASLINGDEN HIGH SCHOOL PROVIDER ACCESS POLICY

Introduction

This policy statement sets out our school's arrangements for managing the access of providers to students at the school for the purpose of giving them information about the range of education and training provision available. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil entitlement

All pupils in years 8 -13 are entitled:

- to find out about technical education qualifications and apprenticeship opportunities, as part of a careers programme which provides information on the full range of education and training opportunities available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies, group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

Procedure

A provider wishing to request access should contact our Careers Lead:

Sally Finney, Assistant Headteacher

Telephone: 01706 215726 Email: sfinney@haslingdenhigh.com

Alternatively, a provider may contact:

Julie Whittaker, Careers Advisor

Email: careers@haslingdenhigh.com

Opportunities for access

A number of events, integrated into the school careers programme, may offer providers an opportunity to come into school to speak to students and /or their parents/carers:

	Autumn Term	Spring Term	Summer Term
Year 8		Careers/Options Fair KS4 Options – assembly and tutor group opportunities	
Year 9			'Rossendale Works' Careers Fair
Year 10			Futures Evening (Post -16 options) Enterprise Day Careers Preparation Day (Personal Statement/CV) Mock interviews
Year 11	Mock interviews Post -16 options Assemblies Open Evenings	Careers/Options Fair	Taster days
Year 12	Higher Education/Apprenticeship launch day	Assemblies Tutorials	Internship Week
Year 13	Apprenticeship workshops/ Employer engagement talks	Small group sessions: future education, training and employment options	

If a provider would like to support any of the above events they should contact our Careers Lead.

Premises and facilities

The school will make the theatre, training room, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will be discussed and agreed in advance of the visit with the Careers Lead or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature for our Careers Library, which is managed by our Careers Advisor. This facility is available to all students at lunch and break times.

Approval and review

Approved on: _____ by Governors at Curriculum and Standards Committee

Next review on: _____

Signed: _____ Chair of Governors

_____ Head teacher